

PEEBLES HIGH SCHOOL PARENT COUNCIL/PTA



Parent Council/PTA AGM
Tuesday, 21st June 2016 at 7.00pm
Meeting room in the new Sports Facility

MINUTES

Apologies:

Apologies were received from Susan McDonald.

Welcome:

Michael Pryor welcomed everyone to the AGM.

Parent Council Amendment to Constitution:

MP went through the proposed amendments to the constitution.

1. Under Objectives it should include that PC and members follow school values - agreed.
2. Under objectives, third bullet point additional wording - adopted.
3. Under parent council and sub-committees, wording about communications group be deleted - adopted.
4. Non-parent attendees - additional wording - adopted.
5. MP tabled two options regarding the term of the Chair. CW said it was very beneficial when he started as Head Teacher to have an incumbent PC Chair to help any new HT settle into their role. It was agreed to adopt the wording - typically 2-3 years but no longer than 4 (if a change in Head Teacher).
6. Under parent council meetings and operation - additional wording in paragraph one - adopted.
7. Under accountability wording regarding parent forum. MP to look at the wording again.

It was suggested that we could use the school texting system to advise the parent forum of meetings to encourage more parents to attend.

Action: MP to send the new amended constitution around by e-mail to the Parent Council parents and if no objections are raised, it will then be put on the PHS website.

Glenda Barton tabled a code of conduct document that could be an appendage to the constitution.

Action: Everyone is to look at this and send feedback to MP.

CW tabled the schools values that have been reworded to be easier for students to read and understand. It has also been brought in line with the new [HGIOS4](#) (How Good is Our School, 4th Edition) published by the Scottish Government.

Parent Council Post Holders

Michael Pryor stepped down as Chair. Margaret Hogg is to step up from Vice-Chair to be the new Parent Council Chair

Mirren McLeod is to stay as Clerk.

Glenda Barton thanked Michael Pryor for being chair doing an excellent job through some difficult changes in the school.

CW asked if the AGM should be in September near to the start of the school year. It was agreed that next year (2017) the AGM will be in September.

Laura Robertson suggested the next September (2016) meeting should focus on securing post-holders (except Chair) for the various vacant offices. This was agreed.

Actions: Vacancies to be put to the Parent Forum and on the PHS Website:

- Vice-Chair
- PHS200 Co-ordinator (as a role-share or to take over the role)

PTA Post Holders

Michael Pryor is to stay on as Chair.

Actions: Vacancies to be put to the Parent Forum and on the PHS Website:

- PTA Treasurer
- PTA Fundraiser Co-ordinator (this could be a co-ordinator for each fundraising event)
- PHS200 Club Co-ordinator

CW to produce a calendar of events for PTA to fundraise for.

PTA Report

In Susan MacDonald's absence Fiona Young read Susan's report (see attached). Susan MacDonald is stepping down as PTA fundraising co-ordinator.

MP thanked Susan for her help and hard work she has done for the PTA.

Treasurers Report - Mirren McLeod tabled the accounts for the PTA, see attached. Mirren McLeod is stepping down as PTA treasurer.

PHS200 Club Report

Laura Robertson advised the current balance is over £3,000. Laura Robertson is look for someone to take over the PHS200 Club by the end of next year.

Parent Council Report

MP has been Chair for the PC for a number of years now - during this time there have been a lot of changes - new Rector, new SMT and DHTs, the new Curriculum, new Sports centre to name a few. MP is happy to be stepping down at a time when the school is placed in one of the top schools in Scotland and has a clear strategic vision under its current leadership and is proud to have been part of this success. MP has focussed on the bigger issues and strategy and tried not to be bogged down in detail. MP has tried not to be in opposition to the school as is done in other schools, that is not the way to move forward. MP thanked everyone on the Parent Council, PTA, PHS200 for their support. MP has seen what it takes to run a 150 employee, £6 million budget workplace with a lot of stakeholders (Government, Council, parents, students, employees). MP wished Margaret Hogg good luck as the new Chair.

CW thanked MP for being the PC chair. When CW first came to PHS he found out after he accepted the role as HT that several parents held high profile jobs within the education sector, having MP continue as Chair during his transition into his new role was very helpful. CW thanked MP for being so supportive, especially during the transition to the new curriculum.

Rectors Report:

See attached.

Other Business

New Timetabling

MH asked about the 6th years that didn't get Advanced Higher subjects requested. CW advised there were initially 6 students that didn't get subjects, but this has now reduced to 4 (for Advanced Higher Biology and Advanced Higher Chemistry). They have tutors so they are up to speed in case a place becomes available after summer.

Poverty Proofing the School

Glenda Barton updated the PC on progress with the sub-group established. It is felt that parents will not be supportive of fundraising for materials that should form part of the main school budget, preferring to raise funds for 'value added' items. This may need to be considered in the context of how PTA/200 Club funds are allocated in future. Discussions will continue.

Action: This is to be put on the Agenda for the next PC meeting.

Meeting dates for next year

The following dates were agreed for the next academic year:

Tuesday, 13th September 2016
Monday, 7th November 2016
Tuesday, 6th December 2016
Thursday, 23rd February 2017
Monday, 27th March 2017
Wednesday, 10th May 2017
Tuesday, 13th June 2017

Meeting finished at 9.00pm.